



## TRAINING COURSE OUTLINE

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### Business Analysis – 2 or 3 Days

Effective analysis of business requirements is critical to focus projects on delivering solutions that match business needs. If requirements are not properly understood, expressed in ambiguous terms or unrelated to the business objectives, the IT solution will inevitably fall short of the expectations of the business.

The Business Analyst plays a central role in ensuring that requirements and solutions are business focussed. They are the link between the business users and the technicians. Consequently, they have to be equipped with a range of skills to express and evaluate measurable business-focused requirements that can be translated into relevant solutions.

This course provides the Business Analyst with a comprehensive understanding of their role and responsibilities, skills and techniques to support effective structuring and definition of projects.

#### Audience

Anyone involved in Business Analysis or Systems Analysis including User Representatives and those responsible for business or customer liaison on IT projects. Anyone involved in quality assurance and quality control of analysis deliverables

#### Content

- Business Case Analysis
  - Business Goals and Constraints, Critical Success Factors and Barriers
  - Business Assumptions, Dependencies and Risks
- Requirements Analysis
  - Requirements Definition
  - Requirements Prioritisation
  - Non functional requirements
- Business Modelling
  - Process, Data and Business Object modelling
  - Development and validation of models
- Defining Alternative Solutions
  - Business, Technical and Implementation options
  - Third party supplier and software package evaluation
- Summary

#### Additional Details

**Duration** 2 or 3 days

**Setup** Laptop projection; flip charts; space for groups of three or four to work together in comfort.

**Options** Business modelling can be taught using UML notation or structured modelling techniques Any chosen project lifecycle can be used as the context for this training – waterfall, RUP, general Agile, XP, Scrum, DSDM (Dynamic Systems Development Method) Atern, the Agile/Open Unified Process or any client-specific local practices.